2014 Annual Security Report for 2013, 2012, and 2011

In order to ensure that college students and employees are provided healthy education and work environments, Salina Area Technical College (SATC) is determined to provide a campus atmosphere free of violence for all members of the campus community. In accordance with the federal Clery and Campus SaVE Acts, Salina Tech commits to providing all current and prospective students and employees with access to the annual security reports.

This Annual Security Report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Stations Act, or Clery Act. It provides students and families with the information they need to make informed decisions. Interested parties may access the purpose and requirements of this act on-line by going to the following website: www.ed.gov/admins/lead/safety/campus.html.

Criminal Offenses - On campus

	Total occurrences On campus		
Criminal offense	2011	2012	2013
a. Murder/Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0

Hate Crimes - On campus

	Occurrences of Hate crimes		
Criminal offense	2011	2012	2013
a. Murder/ Non-negligent manslaughter	0	0	0
b. Negligent manslaughter	0	0	0
c. Sex offenses - Forcible	0	0	0
d. Sex offenses - Non-forcible	0	0	0
Incest	0	0	0
Statutory rape	0	0	0
e. Robbery	0	0	0
f. Aggravated assault	0	0	0
g. Burglary	0	0	0
h. Motor vehicle theft	0	0	0
i. Arson	0	0	0
j. Simple assault	0	0	0
k. Larceny-theft	0	0	0
l. Intimidation	0	0	0
m. Destruction/damage/ vandalism of property	0	0	0

Arrests - On campus

	Number of Arrests		
Crime	2011	2012	2013
a. Weapons: carrying, possessing, etc.	0	0	0
b. Drug abuse violations	0	0	0
c. Liquor law violations	0	0	0

The data in the above tables is collected, updated, and reported each October. It is published immediately to salinatech.edu and is available in print at any time in Student Services office. If a crime or arrest occurred off campus (at any class location other than 2562 Centennial Road, Salina KS 67401 or if a crime involves SATC students on the Kansas State University-Salina Campus it is noted with an * and would be explained here in this section. There are no off campus crimes or arrests to report at this time.

CLERY CAMPUS SECURITY AND CRIME STATISTICS ACT

Statistics on criminal incidents, as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, are available at college offices, as well as on individual campus websites. Data for the last three years, along with general information, can be found at this site: www.ope.ed.gov/Security. This informational service is provided by the Office of Postsecondary Education of the U.S. Department of Education.

CAMPUS CRIME REPORTING

Except in extreme circumstances, including but not limited to reporting stalking, sexual assault, domestic violence or dating violence, students and staff should notify a College administrator if the police department needs to be contacted. The administrator will place the call to the proper authorities. Once a College administrator has been contacted regarding suspicious acts, criminal actions or other emergencies occurring on campus, a warning report will be issued to members of the campus community in a timely fashion if administration and the appropriate authorities believe that the suspicious acts, criminal actions or other emergencies could place the campus community in danger:

A. No later than the next scheduled day of classes if there is no immediate danger to the campus community or
B. As soon as possible if there is imminent danger to the campus community.

Appropriate action may include notification to students and staff about the availability of on and off campus counseling, mental health, or other student services depending on the situation.

From 2011-2013 Salina Tech staff and students, including its Salina campus, at any other location where classes were held, on any adjacent public properties (including Salina Tech students living at or utilizing Kansas State University at Salina Campus) did not experience any murders, arson, aggravated assaults, hate crimes, liquor law violations, drug abuse violations or weapon possessions. During this three-year period there were also no forcible or non-forcible sex offenses, nor were there any reports of motor vehicle thefts.

Information is prepared annually and reported to the Department of Education in an annual security report. The three-year findings are compiled and published by mid October each year. After the publication is updated, it is distributed to all Salina Tech staff and students during student or staff orientation processes. The report is also available for anyone to obtain in Student Services or online at http://www.salinatech.edu/assets/img/Admissions/campus_security_report.pdf. Please see or contact the Vice President of Student Services for more information.

SAFETY

All College employees shall make all reasonable efforts to provide a safe environment for students, staff, and visitors. These efforts may include but are not limited to cooperation with law enforcement agencies and/or emergency response personnel.

The College Board and the President will cooperate with local governmental officials, emergency preparedness authorities and other related state and federal agencies to maintain adequate disaster warning systems and procedures. Applicable staff and/or maintenance personnel shall periodically inspect each building, and other appropriate areas to see that they are adequately maintained. Written records of these inspections shall be maintained.

Inspection of the College facilities for hazardous waste shall be conducted on a regular basis. Written records of these inspections shall be maintained. Hazardous waste that is discovered will be reported to the President and its removal and disposal shall be handled in accordance with applicable local, state, and federal rules and regulations. When hazardous waste material is produced in a shop or any location within the College, its disposal shall be in accordance with state and federal rules, regulations and current law.

The College policies are designed to insure students, staff and all property are protected at all times from possible damage or injury, outside intrusion or disturbances occurring on campus grounds or in campus buildings.

SECURITY

The College shall attempt to ensure that employees, students, visitors and property are protected from possible injury or damage. Security devices may be installed at locations deemed appropriate. Other measures may be taken to prevent intrusions, trespassing or disturbances from occurring on the College property. Outside lighting shall be installed at each building and other locations on campus to provide illumination. The College shall cooperate with law enforcement in security matters.

Firearms are not allowed on college property. Kansas Statutes Annotated 21-4204 defines unlawful possession of a firearm as "(d) possession of any firearm by any person, other than a law enforcement office, in or on any school property or grounds...." A student shall not knowingly possess, handle or transmit any object that can reasonably be considered a weapon.

ACCESS TO CAMPUS FACILITES

Campus facilities are restricted to those who have a legitimate purpose for being on campus. Other persons will be asked to leave. Facilities will be secured and locked when classes are not in session. Locks and other security equipment to buildings and their contents are checked regularly. Door keys are issued sparingly to college personnel to maximize security.

The College will attempt, through its staff, to ensure that students, patrons and all property owned by the College are protected at all times from possible damage or injury, outside intrusion or disturbances occurring on campus grounds or in campus buildings. The College shall cooperate with all law enforcement agencies.

EMERGENCY RESPONSE & EVALUATION PROCEDURES

To immediately notify the campus community upon the confirmation of significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus the College will assess the situation and use the appropriate system of communication to confer the information to staff and students. This may include but is not limited to electronic mail or social media, phone, or person-to-person communication.

Appropriate action may include notification to students and staff about the availability of on and off campus counseling, mental health, or other student services depending on the situation.

The College will, without delay, and taking in to account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. When informed of an emergency SATC administrative staff will determine who to notify, determine the content of the notification, and initiate the appropriate notification system—electronic, phone, or person-to- person.
Administrative staff includes but may not be limited to any or all listed below:

- President
- Vice Presidents
- Directors

The President or a Vice President will disseminate emergency information to the larger community as appropriate.

The College will test the fire emergency response and evacuation procedures on at least an annual basis including publicizing its process in conjunction with at least one test per calendar year, and documenting a description of the exercise as well as the date and time of the exercise and whether it was announced or unannounced.